

# The Practical Points of Administering the Illinois Youth Survey



## Participation

### ▶ What is the Illinois Youth Survey (IYS)?

A study of middle and high school students that provides an objective snapshot of the school and community. The questions address a variety of topics, including health and social indicators **Accurate results rely on staff following the survey instructions and high student participation rates.**

### ▶ Who takes it?

All Illinois 8th, 10th and 12th grade students. This provides data trends that help schools and communities track and identify needs and successes as students grow over time.

### ▶ Why is it important?

The IYS gives students an opportunity to voice their concerns. The data obtained from the survey provides long-term measurable evidence of need or success, which can help bring funding and/or attention as needed.



For more information about coordinating and administering the IYS visit [whoisopr.com](http://whoisopr.com) to access online resources and links.



## Privacy & Perception

- ▶ The IYS depends on honest, anonymous answers from students.
- ▶ Remain at the front of the classroom as much as possible while the survey is being taken, so that students don't feel like you are reading their answers.
- ▶ Turn off any school software that is able to monitor student screens for the duration of the survey.
- ▶ A direct link to the survey login page through an access point that is the same for all students will be provided.
- ▶ Reinforce the perception of privacy to the students by clarifying that teacher monitoring software is off and a universal login is provided for privacy.



## Prepare & Present

- ▶ Access the proctor guide early and thoroughly review.
- ▶ Stay on script, don't summarize. Read the instruction script aloud to students before the survey, and be sure to use the provided responses to answer student questions.
- ▶ Check the OPT-OUT list to make sure that any student who turned in a parent notification opt-out form is not in the room during the survey. The school is required to notify all parents approximately 30 days before the survey is administered. If this letter was not sent out, the survey cannot be administered.

